



OPEN STUDIO

APPLICANT INFORMATION

- ADULT OPEN STUDIO YOUTH OPEN STUDIO VETERANS PROGRAM

Name: _____ Date of birth: _____
 Primary Phone #: _____ Cell Phone #: _____ Email: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
If you are an applicant for the veterans program please provide your DD214/Military ID: _____

Diagnosis / Special Needs (Dietary, Allergies, Behavioral, Physical / Mental, Personal Care etc.): *please list any and all special needs; all information provided will be kept confidential. Please attach any relevant documents.*

EMERGENCY CONTACT

Name: _____ Relationship: _____
 Phone #: _____

BILLING INFORMATION

Name: _____ Relationship: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
 Email: _____ Phone #: _____

- Mail Invoice Email Invoice

RELEASE FOR IMAGES

I, the undersigned, do hereby grant or deny permission to Artists First to use my image and or artwork as marked by my selection(s) below. Such use includes the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or video taken of myself or my artwork for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on the Artists First website.

- Deny permission to use my image at all
 Grant unrestricted usage of image

SIGNATURES

I have read and understand the policies as it relates to participation at Artists First

Signature of Applicant: _____ Date: _____

Signature of Guardian (if applicable): _____ Date: _____

Artists First supports self-determination and will communicate directly with the artist unless they have a legal guardian



PROGRAM PARTICIPANT POLICIES

Payment Policy: Artists First, a nonprofit organization charges a subsidized rate of \$7 per hour; this fee enables Artists First to provide quality art supplies and professional instruction. Monthly generated invoices, must be paid in full within 2 weeks. Artists who do not pay their bill in a timely manner may risk temporary suspension from the studio until the bill has been settled. Artist commissions, if any, will be applied to past due balances.

No Violence, Threatening or Disruptive Behavior Any person who commits a violent, harassing and/or threatening act, as determined by staff, toward fellow artists, support staff, staff, volunteers and/or property will be asked to leave the studio immediately, and may risk permanent expulsion. No weapons of any kind (including but not limited to pepper spray) are permitted on the premises.

Any person suspected by staff to be intoxicated (drugs or alcohol) during any function, including but not limited to art exhibitions, open studio and or any other function sponsored by Artists First may be asked to leave the studio immediately. Upon review of the incident, staff will make a determination regarding the individual's conditional return.

Artwork: Every artist has the choice of taking their artwork home or submitted for consideration for Artists First exhibitions. All artwork made at Artists First cannot be sold or exhibited by another entity without express approval of the Executive Director of Artists First.

In-Studio Responsibilities:

Please be advised of our open hours. Artists First cannot accept early arrivals, and will charge extra for late pickups.

Anyone who requires a 1:1 direct support staff during daily activities will also need to provide this staff at Artists First. Any 1:1 staff may not leave the studio for any amount of time, or for any reason.

Any behavioral, physical or dietary concerns or restrictions should be fully explained to Artists First staff at the time of first visit. If these concerns are acute enough, Artists First may require the individual to provide 1:1 support staff.

Each artist (and their support staff) is required to clean their own space and materials when they are done. Artists must ensure the space is clean and the materials are ready for the next person.

Artists Rights

Acceptance of all people

- All abilities and disabilities; All racial and ethnic backgrounds; All religions (or no religion); All cultures; Any sexual orientation; Married or not married; Any political views; All ages; All levels of education; Rich, poor, and in-between; A service veteran or never served;

Respect

- You should never be teased, pressured or provoked in any way
- Staff and the Executive Director will always listen when you have a concern or need; You can meet with the Executive Director at any time you have a concern or complaint
- The Executive Director will make changes to your personal records at your request

Trust

- We will keep your personal information safe and private. We will tell you if any problems occur related to your personal information
- You can have a copy of AI's privacy policy at any time
- We will defend your rights at all times, and take all appropriate actions to do so

